



Privacy Policy

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We regard the privacy of those who use this website ("the Site", the homepage of which is www.sandcastletrust.org) as very important. We have created this Privacy Policy to explain what personal information we collect about you and the purposes for which we may use such personal information.

Who are we?

The Sandcastle Trust is a charity, registered charity number 1169523. Our registered office is at 66 Portnalls Road, Coulsdon, Surrey CR5 3DE.

What information do we collect from visitors to the Site?

We collect information from you if you choose to sign up to our mailing list or contact us with an enquiry, request information leaflets from us, make a donation, register for a fundraising event or make an application for assistance. The information we collect includes your contact details (such as name, telephone number, postal address and email address), bank account details and whether you are a UK tax payer for the purposes of claiming Gift Aid.

How do we use your personal information?

As well as dealing with your enquiries, we may use your personal information to provide you with details of how we are able to offer help, new services and changes to the Site. If you do not wish to receive this information please email us at info@sandcastletrust.org to let us know.

To whom will we disclose personal information?

We will only share personal information about you with third parties who are directly involved in dealing with your enquiry or where we are legally required to do so. If you make an application for assistance, we will include your details on databases which can be accessed by third parties. Further information can be found in our Data Protection Statement (available to view on the Site). Please see the "Grants" and "FAQs" sections of the Site for further information.

How do you access the personal information we hold about you?

To obtain a copy of the personal information we hold about you please write to The Sandcastle Trust, 66 Portnalls Road, Coulsdon, Surrey CR5 3DE. As soon as we are satisfied as to your identity we will send you, within 40 days of receipt of your written request, a copy of all the personal information we hold about you which we are legally required to disclose. Please contact us at the same address if you have any reason to believe that information we hold about you is inaccurate.

What about third party websites that you can access via the Site?

The Site contains links to other websites which are outside our control and are not covered by this Privacy Policy. If you access other websites using the links provided, the operators of those websites may collect personal information from you which will be used in accordance with their respective Privacy Policies which you should

read. We are not liable for the practices of such third party website operators in respect of your personal information.

Security of your data

The Sandcastle Trust is committed to ensuring the security of your information. We have put in place appropriate physical and electronic procedures to secure the information we collect on our website.

What if you apply to us for support?

This Privacy Policy covers the personal information you submit to us in relation to your use of this Site. If you make an application to us for assistance we will ask you to agree to be bound by the terms of a separate Data Protection Statement setting out, amongst other things, what your and our obligations are with regard to the personal information which will be processed as a result of your application. This Data Protection Statement is attached to our application forms and available to view on the Site.

How will you know if we make any changes to this Privacy Policy?

We may amend this Privacy Policy from time to time. If we make any substantial changes to the way in which we use your personal information we will notify you by posting a notice on the Site's homepage.

